


 Via Magenta 77 / 14 A I-20017 RHO (MI) T.: +39 02932610.20 F.:+3902932610.90 E.: info@pantecnica.it	SupplyQualityRequirements - Rev.01.docx			
	ISO 9001:2015 – AS/EN 9120-2016			
N° Rev 01	Date 11/06/2018	Pages 1 di 2	Verified AQ	Approved DG

SUPPLY QUALITY REQUIREMENTS

N.B.: these requirements are an integral part of the Purchase Orders issued by Pantecnica S.p.A. towards each of its Suppliers.

1. The requirements for processes, products and services provided by third parties to Pantecnica S.p.A. (hereinafter "**PTSpA**") are indicated in the Purchase Order (hereinafter "**PO**") or in the specifications and drawings attached and/or recalled in the same PO.
2. The Supplier shall approve products and services and may release them only if they are found to comply with the requirements defined in the PO as specified in § 1. of this document.
3. The Supplier shall ensure the competence of his staff, which shall be evidenced if necessary. When requested, the Supplier must guarantee and attest to the qualification of his staff according to the modalities indicated in the PO.
4. During the period of observation preparatory to the obtainment of the qualification of Supplier, PTSpA" will carry out a check on each supply. The performance will be assessed during the acceptance of the product in accordance with the Quality Management System (hereinafter "**QMS**", based on "on-time" and "on-quality" principles) and according to the requirements specified in the PO. Acceptance of the supply may be partial or total; the verification of the product supplied will be carried out using the sampling technique or will be extended to the whole supply.
5. Suppliers who have an influence on the quality of PTSpA's products will be evaluated according to the quality standard AS/EN 9120:2016, which includes ISO 9001:2015. As a consequence of this, these Suppliers undertake to welcome the quality service and/or the purchasing department officials of PTSpA and/or its customers during the audit for the verification of the QMS.
6. Specifically with regard to the supply of non-standard or out-of-catalogue products or services, PTSpA reserves the right to request a state of progress for the various design and development phases.
7. Special requirements, critical characteristics for the quality and/or operation of the products and services shall be reported in the PO or in the specifications and drawings attached and/or referred to therein. In the event that they cannot be satisfied in whole or in part, the Supplier must promptly communicate it to PTSpA, the penalty for which will be the non-recognition of the conformity of the product supplied and, consequently, any delay in the delivery times required in the PO will never be considered as justified and may imply the application of penalties.
8. The Supplier shall ensure that the examination, inspection and verification for final approval and release of the product and/or service be carried out by specially trained and expressly authorized personnel for such activities.
9. PTSpA applies a QMS in accordance with the standard AS/EN 9120:2016, therefore in the qualifying phase it will privilege the Suppliers that attesting a certified QMS complying at least to the ISO 9001:2015 standard.

	Sede Legale in Viale Teodorico 5, I-20149 Milano	
	Codice Fiscale, Iscrizione Registro Imprese e Partita I.V.A. IT 06914490153 R.E.A. MI 1127326	

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The Supplier undertakes to use the best quality of products, materials, standards and techniques, and to ensure that all goods and materials supplied be free from defects in design, manufacture, installation and do not contain counterfeit parts.

To this end, also to prevent the use of counterfeit parts, the Supplier shall be required to:


- 9.1. notify PTSpA of the non-conformity of processes, products and/or services;
- 9.2. obtain approval from PTSpA for the treatment of the non-compliant product;
- 9.3. notify PTSpA of changes in processes, products or services, change of subcontractor and/or production site and obtain approval from PTSpA;
- 9.4. transfer to its supply chain the applicable requirements, including those specified in the PO.

PTSpA will have the right to request the preliminary supply of test samples for the approval of the project, for the verification/inspection or for the investigation.

All "proprietary" documents and informations delivered or sent by PTSpA to its Suppliers are and remain the exclusive property of PTSpA; therefore, they must not be copied, reproduced or disclosed without the prior written permission of PTSpA.

The documented information concerning the PO, expressly including and where applicable those attesting to the conformity of the product with the FCM requirements defined therein, shall be kept at the Supplier's premises for at least 10 (ten) years from the date of completion of the contractual performance required by the PO.

10. The Supplier must ensure the awareness of his/her staff of the contribution to the conformity and the safety of the product or service and of the importance of ethical conduct.
11. Necessary and essential conditions for the payment of the Supplier's invoices:
 - 11.1. the transport document (DN/CMR) accompanying the goods must always bear the number of the reference PO;
 - 11.2. PTSpA shall receive any CoC 2.1 or 3.1., test reports and any other quality document agreed upon and mentioned in the PO no later than the time limit required for the delivery of the goods.
12. Any non-conformity of the product shall be made known to the Supplier by issuing a non-conformity report. The costs arising from the management of such non-compliance will be documented and recharged to the Supplier.
13. The Supplier acknowledges and agrees that any supply not accepted in whole or in part by PTSpA will be considered as never delivered (in whole or in part).
14. Where applicable and expressly defined in the PO, the Supplier shall ensure that the FCM product be manufactured in accordance with Reg. CE 2023/2006 GMP.

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